Payentry®



Payentry will close early at 12:00 PM PT on Thursday, December 24, 2026.

The Federal Reserve and Payentry will be closed on Friday, December 25, 2026 in observance of Christmas Day and Friday, January 1, 2027 in observance of New Year's Day.

Transfers will be pushed back a day for check dates on or after the holidays. Direct deposits will also not be live for payrolls with check dates on December 25, 2026 and January 1, 2027.

Payroll Processing Deadlines - Christmas:

- If your check date is Friday, December 25th, please contact us to move it to either Thursday, December 24th or Monday, December 28th.
- If you choose Thursday, December 24th, please keep in mind that you will need to process payroll on Tuesday, December 22nd.

Payroll Processing Deadlines - New Year's Day:

- If your check date is Friday, January 1st, please contact us to move your check date to either Thursday, December 31st or Monday, January 4th.
- Please note: If you move the check date to January 4th, those wages will be reported on the 2027 W-2.
- If you choose Thursday, December 31st, please keep in mind that you will need to process payroll on Tuesday, December 29th and those wages will be reported on the 2026 W-2.

Please use the chart below to review your payroll processing deadlines:

CHECK DATE	PROCESS DATE
Thursday, December 24	Tuesday, December 22
Monday, December 28	Wednesday, December 23
Thursday, December 31	Tuesday, December 29
Monday, January 4	Wednesday, December 30

If you should have any questions or if we may be of assistance, please contact our payroll experts anytime. We always appreciate the opportunity to be of service.

Sincerely,
Your Payentry Team



Year-End Overview >

Your 2026-2027 Year-End Overview is Now Available

As we approach the close of 2026, we want to ensure you have everything you need for a smooth and efficient year-end process. Your **2026–2027 Year-End Overview** is now available for review.